# DOMESTIC STUDENT
## APPLICATION FORM

**AUSTRALIAN INSTITUTE** OF HIGHER EDUCATION

## PERSONAL DETAILS

Have you previously studied at the Australian Institute of Higher Education (AIH)?    Yes, AIH Student ID:

Have you studied at any Vocational or Higher Education Institution(s) in Australia?    Yes, Unique Student Identifer:

**IMPORTANT: All students must provide a valid USI prior to census date of the applicable study period to be able to enrol, graduate and receive their award. To apply for a USI, please go to www.usi.gov.au.**

| Title: Mr/Ms/Miss/Mrs/Other: (as shown on passport) | Date of birth: | | dd | mm | yyyy | Gender:   Male   Female   Other |
|---|---|---|---|---|---|---|

| Family name: | Given names: | Previous name: (if applicable) |
|---|---|---|
| Country of birth: | Citizenship: | |
| Passport number: | Expiry date: | Country of issue: |
| Email: | Mobile number: | |
| At the time of application are you in Australia?     No     Yes | If yes, year of first arrival to Australia: | |

**Current residential address**

| Address: | | | |
|---|---|---|---|
| Suburb: | State: | Country: | Postcode: |

**Permanent home address in home country (if different from above)**

| Address: | | | |
|---|---|---|---|
| Suburb: | State: | Country: | Postcode: |

**Emergency contact details**

| Name: | Relationship: | |
|---|---|---|
| Phone number: | Email: | |
| Address: | | |
| Suburb: | State: | Country: | Postcode: |

## AUTHORISED AGENT DETAILS (IF APPLICABLE)

| Agency name: | Contact person: |
|---|---|
| Email: | Telephone number: |

## IMMIGRATION HISTORY AND VISA STATUS

Have you applied for or are you holding any type of Australian visa?     No     Yes, visa type

Are you applying or intending to apply for any type of Australian visa within the next 12 months?     No     Yes, visa type

**Administrative Appeals Tribunal (AAT)**

Are you involved in any AAT case?     No     Yes, please attach the details to this application

## PREFERRED INTAKE

Year     February     May     August     September     October

# DOMESTIC STUDENT
## APPLICATION FORM



## AUSTRALIAN INSTITUTE
### OF HIGHER EDUCATION

## COURSE SELECTION

Diploma Degree (AQF Level 5)

Associate Degree (AQF Level 6)

Bachelor Degree (AQF Level 7)

Graduate Certificate (AQF Level 8)

Graduate Diploma (AQF Level 8)

Masters Degree (AQF Level 9)

Cross-Institutional /       Non-Award Unit(s):

## CAMPUS

Sydney Campus (Level 3 & 4, 545 Kent Street, Sydney NSW 2000)          Melbourne Campus (Level 1, 20 Queen Street, Melbourne, VIC 3000)

## ADVANCED STANDING

Do you wish to apply for Advanced Standing (Credit Exemption)?       Yes       No

**Offshore qualification(s) will not be considered for Advanced Standing unless requested.** Please refer to the Advanced Standing Policy and Procedure on the AIH website (https://aih.edu.au/about-us/policies- procedures/) for further information on the process and the application deadline.

## ENGLISH LANGUAGE PROFICIENCY

Is English your main language?      Yes       No -  Main language spoken at home:

Have you completed any secondary or tertiary studies with English as the level of instruction?       Yes       No

Please indicate if you have taken any of the following English tests:       IELTS       TOEFL       PTE       Other

Overall score:                                Test date:

To check if you have met AIH's English Language Entry Requirements, please refer to the Student Admission Policy and associated Procedure available on the AIH website (https://aih.edu.au/about-us/policies-procedures/)

## EDUCATION BACKGROUND

Have you studied at High School in Australia?       No       Yes, please provide details

| Institution/School | Name of Qualification | State/Postcode | Year commenced/completed |
|---|---|---|---|
| | | | |

Do you have any secondary or post-secondary Australian or international education qualifications?       No       Yes, please provide details

| Institution/School | Name of Qualification | Location | Year commenced/completed |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

# DOMESTIC STUDENT
## APPLICATION FORM

**AUSTRALIAN INSTITUTE** OF HIGHER EDUCATION

## OVERSEAS STUDENT HEALTH COVER (OSHC)

Compulsory Health Cover: It is an Australian government requirement that all overseas (international) students studying in Australia on a student visa are covered by Overseas Student Health Cover (OSHC) for the duration of their visa (see https://www.health.gov.au/resources/collections/overseas-student-health-cover-oshc-resources for details).

If you do not yet have health cover, AIH can arrange visa-length cover with our preferred recognised OSHC provider.

Are you currently covered by OSHC?        No        Yes, current provider:

If no, would you like AIH to arrange health cover for you?        No        Yes        Single        Couple        Family

## SUPPORT SERVICES

Do you have a disability, impairment or long term medical condition, which may affect your studies?

No        Yes        Hearing        Vision        Learning        Mobility        Medical        Other (please attach details to this application)

If you wish to apply for reasonable adjustment upon commencement at AIH, please refer to the Student Assessment Policy and associated Procedure available on the AIH website (https://aih.edu.au/about-us/policies-procedures/) for further information.

## CHECKLIST

I have:

- Completed all sections of the application form
- Attached a certified copy of my passport and current Australian visa (if applicable)
- Attached certified copies of academic transcript(s) and certificate(s) translated into English (if applicable)

- Attached evidence of English language proficiency
- Attached all the Conformation of Enrolments (CoEs) supporting studies in Australia (if applicable)
- Attached a Genuine Temporary Entry (GTE) Assessment Form
- Read and signed the student declaration

## DECLARATION

I declare that the information provided in this application form is true and correct, and the academic records provided are a true record of my academic results.

- I authorise AIH to obtain enrolment and academic information from any of my previous or current education providers.
- I declare that I will be over 18 years of age by the date my enrolment status is confirmed at AIH.
- I declare that I have accessed information regarding the costs related to studying at AIH available on the AIH website (www.aih.edu. au/future-students) and that I have accessed information regarding the costs associated with living in Australia for me and any dependents accompanying me, published by the Australian Government at www.studyinaustralia.gov.au/en/study-costs.
- I declare that I have adequate funds available to cover tuition fees, ancillary costs and living expenses for myself and any dependents travelling with me.
- I declare that I have read and understood the course entry requirements available on the AIH website: www.aih.edu.au/entry-requirements.
- I have reviewed the information regarding AIH campus facilities available here: www.aih.edu.au/campus-facilities.
- I consent to information collected about me on this form being disclosed if authorised or required by law and/or the Australian Government and/or designated authorities authorised by AIH in accordance with our Management of Personal Information Policy (available at www.aih.edu.au).
- I understand that AIH may vary or reverse any decision regarding admission or enrolment based on incorrect, incomplete or fraudulent information provided by me.
- I understand that all documents I submit with my application become the property of AIH and will not be returned.
- I confirm that I have read and fully understand the requirements of the course as outlined on the AIH website (www.aih.edu.au).
- I will notify AIH immediately if there is any change to the information I have given in this application.

Name:

Signature:

Date:

Parent/guardian name (required if applicant is under 18 years old):

Parent/guardian signature (required if applicant is under 18 years old):

Date:

# DOMESTIC STUDENT
## APPLICATION FORM

**AUSTRALIAN INSTITUTE**
OF HIGHER EDUCATION

## Important Information

### ✍ HOW TO APPLY

1. Complete the application form or apply online by visiting www.aih.edu.au.
2. Offshore international applicants may only apply directly to AIH or through an authorised AIH agent. To find a list of our approved partners, please visit www.aih.edu.au.
3. Some applicants will be requested to complete a GTE and Financial Capacity Form, which is available at AIH's website. The Admissions department will inform agents if this extra step is required.
4. Provide certified copies of the following documents:
   - Academic transcripts and certificates translated into English (if applicable)
   - Evidence of English language proficiency
   - Passport and visa (if applicable)

5. Submit your application:
   - By an authorised education agent
   - By email: admissions@aih.edu.au
   - In person at any campus:
   Sydney Campus - Level 3, 545 Kent Street Sydney NSW
   Melbourne Campus - Level 1, 20 Queen Street, Melbourne VIC

6. Documents can be certified by an AIH representative, authorised agent, Justice of the Peace, Public Notary, Australian Embassy or Consulate.

7. AIH will assess the application and will notify you of the outcome. Accepted applicants will receive a Letter of Offer.

8. To enrol in the course, applicants must sign the offer acceptance, submit the payment and meet the conditions as specified in the Letter of Offer.

9. International applicants will receive a Confirmation of Enrolment (CoE) in order to apply for a student visa.

## KEY DATES

### 2023

| STUDY PERIODS | START DATE | END DATE |
|---|---|---|
| Summer | 09 January 2023 | 24 February 2023 |
| **Block 1 (intake)** | **27 February 2023** | 24 March 2023 |
| Block 2 | 27 March 2023 | 29 April 2023 |
| **Block 3 (intake)** | **08 May 2023** | 03 June 2023 |
| Block 4 | 05 June 2023 | 30 June 2023 |
| Winter | 10 July 2023 | 04 August 2023 |
| **Block 5 (intake)** | **14 August 2023** | 08 September 2023 |
| **Block 6 (intake)** | **11 September 2023** | 06 October 2023 |
| **Block 7 (intake)** | **16 October 2023** | 10 November 2023 |
| Block 8 | 13 November 2023 | 08 December 2023 |

### 2024

| STUDY PERIODS | START DATE | END DATE |
|---|---|---|
| Summer | 15 January 2024 | 09 February 2024 |
| **Block 1 (intake)** | **19 February 2024** | 15 March 2024 |
| Block 2 | 18 March 2024 | 12 April 2024 |
| **Block 3 (intake)** | **29 April 2024** | 20 May 2024 |
| Block 4 | 27 May 2024 | 21 June 2024 |
| Winter | 01 July 2024 | 26 July 2024 |
| **Block 5 (intake)** | **05 August 2024** | 30 August 2024 |
| **Block 6 (intake)** | **02 September 2024** | 27 September 2024 |
| **Block 7 (intake)** | **07 October 2024** | 01 November 2024 |
| Block 8 | 04 November 2024 | 29 November 2024 |

## TUITION FEES

For information about tuition fees, please contact AIH Admissions Team (admissions@aih.edu.au). $250 enrolment fee is payable at the time of acceptance, which is non-refundable.

## OVERSEAS STUDENT HEALTH COVER

For information about fees, please contact the AIH Admissions on admissions@aih.edu.au.